



**OFFICE OF THE PRINCIPAL
GOVERNMENT DEGREE COLLEGE,
BILLAWAR, J&K**



"NAAC Accredited"

Dr. Jugal Kishore Sharma, Principal, M. No 9419207800

Website: gdcbillawar.com E-mail: gdcbillawar2005@gmail.com

**Tender for Supply, Installation and Commissioning of RFID
based Library System**

Sealed tenders are invited from reputed Firms for the Library Automation of the Library of Govt. Degree College Billawar, J&K using Bar Coding based Library System. The tender application should be accompanied by a CDR/DD of Rupees Ten Thousand only (Rs. 10000.00) in favour of the Principal, Govt. Degree College Billawar, J&K, payable at Billawar. Tender as per the prescribed format and appended by the necessary documentation should reach the office of the undersigned within 15 days of publication of this notice in the newspapers. The terms and conditions and specification can be downloaded from the College website (www.gdcbillawar.com).

No. GDCB/2020/1127

Dated:12-02-2020

SD/-

Principal



**OFFICE OF THE PRINCIPAL
GOVERNMENT DEGREE COLLEGE,
BILLAWAR, J&K**



"NAAC Accredited"

Dr. Jugal Kishore Sharma, Principal, M. No 9419207800

Website: gdcbillawar.com E-mail: gdcbillawar2005@gmail.com

**TERMS AND CONDITIONS OF TENDER FOR THE LIBRARY
AUTOMATION**

Scope Of Work: The Govt. Degree College Billawar library is having approximately 10000 books of Sciences, Arts, Commerce, and B.C.A.

The proposed Library automation shall include the following:

A. Book Database Generation

1. KOHA Software for Automation in Libraries.
2. Processing of Book records in AACR2, MARC21 format
3. Classification by DDC scheme
4. Subject heading by LC, Data fed up with Unicode ISO2709
5. Database creation(fully web enabled) with import/export to any standard library software.
6. Generation of Bar codes and printing and pasting the bar code labels, three for each book.
7. Providing and pasting of spine labels with transparent stickers highlighting the Class Number and Book Number of each book.
8. Generation and printing of students/borrows cards with barcodes duly laminated.



OFFICE OF THE PRINCIPAL GOVERNMENT DEGREE COLLEGE, BILLAWAR, J&K



"NAAC Accredited"

Dr. Jugal Kishore Sharma, Principal, M. No 9419207800

Website: gdcbillawar.com E-mail: gdcbillawar2005@gmail.com

Technical Requirements

1. The firm should have experience in similar work in any university or College for which documentary evidence is to be attached with the tender.
2. The firm should be registered with Income Tax and Sales Tax Departments, for which proof is to be attached.
3. Annual turnover of the firm should be Rs.01 lac or above for last three financial years (documentary evidence is to be attached).

Mandatory Conditions

1. The job is to be undertaken at Library Govt. Degree College Billawar
2. All technical equipments Viz Bar code printers except computers UPS and Xerox machine
5. The job is to be completed within 30 days and the progress report shall have to be submitted after every week along with demonstration.
6. The data retrieval and data entry is to be made only by qualified professionals in the field under the supervision of Librarian.
7. The agency shall have to incorporate any correction in the database without any extra cost.
8. The agency shall have to make all the modules of the KOHA software workable for which demonstrations are to be given to the library staff.
9. EMD is liable to be forfeited in case the successful bidder fails to execute the order in time.
10. The tender document should be accompanied with a Demand Draft/CDR worth Rupees Ten thousand (Rs. 10,000) in favour of Govt. Degree College Billawar payable at Billawar.



**OFFICE OF THE PRINCIPAL
GOVERNMENT DEGREE COLLEGE,
BILLAWAR, J&K**



"NAAC Accredited"

Dr. Jugal Kishore Sharma, Principal, M. No 9419207800

Website: gdcbillawar.com E-mail: gdcbillawar2005@gmail.com

GENERAL INSTRUCTIONS

1. The tender should be sealed and super scribed "Tender for Library Automation for Govt. Degree College Billawar" which should reach by or before 15 days from the publication of this tender notice in the newspaper and shall be opened by the Library Committee on next day at 10 a.m at Govt. Degree College Billawar.
2. All the entries in the tender document should be legible and filled clearly. If the space for furnishing the information is insufficient a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the tender.
3. For any clarification call on 9419156980 on all working days from 9.00 am to 3:00 pm
4. The Principal Govt. Degree College Billawar reserves the right to reject any or all tenders without assigning reasons thereof.



**OFFICE OF THE PRINCIPAL
GOVERNMENT DEGREE COLLEGE,
BILLAWAR, J&K**



"NAAC Accredited"

Dr. Jugal Kishore Sharma, Principal, M. No 9419207800
Website: gdcbillawar.com E-mail: gdcbillawar2005@gmail.com

TENDER DOCUMENT FOR AUTOMATION OF LIBRARY

1. Name of Agency/Firm: _____
2. Details of Earnest Money Deposit: DD No. _____ Date _____ Of
Rs. _____ drawn on Bank _____.
3. Name of Proprietor/Partner/ Director: _____
4. Address of Registered Office: _____
E-mail address: _____
Telephone/Fax No. _____
5. Name and telephone no. of authorized officer/person to liaise with
college _____
6. PAN. _____
7. GST no. _____
8. Financial Turnover of the tendering agency over last three years

Financial Year	Amount in Lakh	Remarks
2018-19		
2017-18		
2016-17		

9. Cost of Automation per books _____
10. Cost of Digitization per page Rs _____
11. Annual maintenance cost for total automation activities Rs _____

Date:

Place:

Signature of authorized person

Full Name:

Seal and Signature of Bidder



**OFFICE OF THE PRINCIPAL
GOVERNMENT DEGREE COLLEGE,
BILLAWAR, J&K**



"NAAC Accredited"

Dr. Jugal Kishore Sharma, Principal, M. No 9419207800
Website: gdcbillawar.com E-mail: gdcbillawar2005@gmail.com

(DECLARATION)

I _____ Son/Daughter/Wife of
Shri _____ Proprietor/ Director/ Authorized signatory of the
agency, mentioned above, am competent to sign this declaration and execute this tender
document:

1. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
2. The information /documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information /fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
3. We have not been black listed by any (Central/State) Government/ PSU Departments.

Date:

Place:

Signatory of authorized person

Full Name:

Seal and signature of Bidder